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Minutes of the meeting of the **Chichester District Parking Forum** held in Committee Rooms, East Pallant House on Monday 11 September 2023 at 9.30 am

Members Present: Mr S Boulcott, Ms H Desai and Mr A Moss

Members in attendance by invitation: Mr M Davy (WSCC (CPZ Lead Professional, Parking Strategy Team)), Mr J Simkin (Newtown Residents' Association) (Newtown Residents Association) and Ms H Marshall (Chichester BID Vice- Chair and CEO) (Chichester BID)

Members not present: Mr I Ballantyne, Ms B Burkhart, Mr C Hastain, Mrs P Chatfield, Mr A Ekinsmyth, Mr P Rolfe, Mr M Searle and Ms G Spencer

Officers present all items: Mrs F Baker (Democratic Services Officer), Mrs J Hotchkiss (Director of Growth and Place), Mrs T Murphy (Divisional Manager for Place), Mr N Simpson (Assistant Parking Manager) and Carter (Assistant Parking Services Manager)

19 **Chairman's welcome**

The Chairman welcomed all those present to the meeting and read out the Emergency Evacuation arrangements.

Apologies were received from Cllr's Ballantyne, Burkhart and Hastain, Mr Rolfe, Mr Searle, Mr Ekinsmyth, and Ms Chatfield.

Mrs Hotchkiss informed all present that Ms Chatfield had chosen to resign from the Car Parking Forum, she thanked her for all her work whilst on the Forum.

20 **Declaration of interests by Members in matters on the Agenda for this meeting**

There were no declarations of interest.

21 **Approval of the Minutes**

Following a vote, the minutes of the meeting held on 11 October 2022 were agreed as a true and accurate record.

22 **Review of Parking Charges**

Tania Murphy, Divisional Manager for Place introduced the report and detailed the different options set out in Appendix one.

Members enquired about what percentage of season ticket holders use the Avenue de Chartres as opposed to other car parks. Members suggested that they would feel more comfortable if the Sunday parking charges were standard rather than a flat rate. Additionally, members stated that any increase on car park charges would be detrimental to businesses in the city. Members suggested exploring more car parking centres and targeting where there are peak car parking flows. Officers acknowledged these suggestions and stated that a balance approach should be adopted when looking at increasing car park charges.

Members enquired about if freezing parking charges would be suitable as more people are parking and income is increasing. Officers responded by stating that the issue with freezing parking charges for year is that the council will not catch up on the income going forward.

23 **Christmas Park and Ride Service**

The Chair invited Nick Simpson, Assistant Parking Services Manager, to introduce the item.

Members stated that overall, they liked the incentive and encouraged the adoption of it. Officers stressed the importance of running the incentives when there was available capacity.

24 **Parking Services Annual Report**

The Chair invited Jessica Carter, Assistant Parking Services Manager, to present this report.

Members discussed the five-year plan which was stipulated to be an internal model that reviews the councils finances. Members asked if the My Permit figures were compared amongst different car parks as there were different figures amongst certain car parks as opposed to others.

25 **Parking Strategy and Action Plan**

The Chair invited Tania Murphy, Divisional Manager, to present this report.

26 **WSCC Parking Updates**

The Chair invited Miles Davy to present the updates.

Members stated that were very concerned about bad parking at schools. Members also stressed the importance of driving the My Permit scheme. The topic of climate change was discussed and also a suggestion was put forward to include more electric charging points at various car parks to push for more electrical car use.

27 **Date of next meeting**

No date was agreed at this time.

The meeting ended at 10.43 am

CHAIRMAN

Date: